

**TOWN OF LAC DU FLAMBEAU  
PUBLIC HEARING APPLICATION  
PROPOSED SUBDIVISION**

PROPERTY OWNER: \_\_\_\_\_ COMPUTER # \_\_\_\_\_

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_, EMAIL \_\_\_\_\_

AGENT: (acting on behalf of owner) \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_, EMAIL \_\_\_\_\_

PRESENT ZONING DISTRICT(S) \_\_\_\_\_

PROPERTY LOCATION, DESCRIPTION & DIRECTIONS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_, Parcel # \_\_\_\_\_

GOV'T LOT \_\_\_\_\_, \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, SECTION \_\_\_\_\_, TOWN \_\_\_\_\_ N, RANGE \_\_\_\_\_ E

PROPERTY ACREAGE \_\_\_\_\_, AREA (sq. ft.) \_\_\_\_\_

PROPOSED NUMBER OF LOTS: \_\_\_\_\_

PROPOSED SUBDIVISION LOCATED ON:

WATERWAY \_\_\_\_\_ ROAD(S) \_\_\_\_\_

AVERAGE LOT SIZE \_\_\_\_\_ ACRES, SQUARE FEET \_\_\_\_\_

OWNER SIGNATURE \_\_\_\_\_, DATE \_\_\_\_\_

AGENT SIGNATURE \_\_\_\_\_, DATE \_\_\_\_\_

**ATTACH ALL NECESSARY WORKSHEETS AND MAPS TO THIS PETITION  
SEE REVERSE SIDE FOR MORE INSTRUCTIONS AND LDF ZONING ORDINANCE 93-4 FOR SPECIFICS  
FOR CREATION OF MORE THAN SIX LOTS, SEE ARTICLE 12.4.**

**\*\*\*\*FOR OFFICE USE ONLY\*\*\*\***

Fee \$250.00 \_\_\_\_\_ Cash or Check # \_\_\_\_\_

Rec'd By \_\_\_\_\_ Date \_\_\_\_\_

TOWN OF LAC DU FLAMBEAU  
PO BOX 68, LAC DU FLAMBEAU, WI 54538  
PHONE 715-588-3358, FAX 715-588-7923  
ZONING EMAIL: ldfzoning@frontier.com

# PROCEDURES FOR PUBLIC HEARING

## Applicant must submit the following to the Town Clerk or the Deputy Town Clerk:

- The completed Public Hearing Conditional Use, Appeal, Variance, Rezoning, Condominium or Subdivision form.
- A copy of the denied Zoning Permit, if applicable.
- The fee of \$250.00.
- Identification of all property owners within 300 feet of all property lines of the parcel as listed in the most current Real Estate Assessment Roll for the Town of Lac du Flambeau.
- Any additional information requested by the Zoning Department applicable to the request.

## Notification instructions:

- At least 15 days prior to the public hearing, the applicant must notify by Certified Mail, Return Receipt requested:
  - (a) all the property owners as identified within 300 feet of all property lines
  - (b) Tribal Council, c/o Tribal Chairman, PO Box 67, Lac du Flambeau, WI 54538
- Notification shall include:
  - (a) property owners name
  - (b) applicant/agent/appellant/petitioner
  - (c) property address and adjoining waterway or roads
  - (d) legal description of property
  - (e) nature of request
  - (f) time, place and purpose of public hearing
- A copy of the Public Hearing Conditional Use, Variance, Rezoning or Subdivision application **and** a copy of the published notice for the public hearing will provide all of the above listed information required. Copies of these items, if made at the Town Office, cost \$.15 each.
- The applicant/agent must bring the “green” domestic return receipt requested cards proving notification has been made to the identified property owners and the Tribal Council.

## Town Clerk or Deputy Clerk Responsibilities:

- Will publish a Class II notice (two insertions) of the public hearing a minimum of 30 days prior to the date of the hearing. **Note: A minimum of 30 days must elapse between the first publication of notice of the public hearing and the actual hearing date.**
- Will notify the following via First Class Mail:
  - (a) WDNR, 8770 Cty. Hwy. J, Woodruff, WI 54568
  - (b) Vilas County Zoning, 330 Court St., Eagle River, WI 54521
  - (c) Any group of property owners who have a designated agent on file with the Town Clerk. Said agent shall file name and address annually with the Town Clerk.

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